

**Company registration number: 154325**

**Letterkenny Chamber of Commerce and Industry CLG**

**Financial statements**

**for the financial year ended 31 October 2020**

## Letterkenny Chamber of Commerce and Industry CLG

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**Letterkenny Chamber of Commerce and Industry CLG  
Company limited by guarantee**

**Directors and other information**

<b>Directors</b>	Brian McCormick Gerard McCormick Michael Gallagher (Resigned 16/10/2020) Eamonn Stevenson (Resigned 16/10/2020)
<b>Secretary</b>	Gerard McCormick (Appointed 16/10/2020) Eamonn Stevenson (Resigned 16/10/2020)
<b>Company number</b>	154325
<b>Registered office</b>	Letterkenny Co Donegal
<b>Business address</b>	Letterkenny Co Donegal
<b>Auditor</b>	SMC Chartered Accountants Limited Unit 3, First Floor, Glenview Business Park Mountain Top Letterkenny Co Donegal
<b>Bankers</b>	Ulster Bank 1 Lower Main Street Letterkenny Co Donegal

## Letterkenny Chamber of Commerce and Industry CLG

### Directors report

The directors present their annual report and the audited financial statements of the company for the financial year ended 31 October 2020.

#### Directors

The names of the persons who at any time during the financial year were directors of the company are as follows:

Brian McCormick  
Gerard McCormick  
Michael Gallagher  
Eamonn Stevenson

#### Principal activities

The principal activity of the company is the promotion and development of the town of Letterkenny.

#### Dividends

During the financial year the directors have not paid any dividends or recommended payment of a final dividend.

#### Events after the end of the reporting period

The directors are closely monitoring developments during the Covid-19 pandemic and assessing the potential impact this may have on the company's people, its activities, operations and financial position. The directors note that this is a dynamic situation and at present, there is a high degree of uncertainty in relation to the wider economic short to medium term impact. However, the directors are satisfied that the company is in a strong financial position to withstand potential future challenges arising from this crisis.

#### Research and development

The company did not engage in research and development activities during the financial year.

#### Accounting records

The measures taken by the directors to secure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The accounting records of the company are located at Letterkenny, Co Donegal.

#### Relevant audit information

In the case of each of the persons who are directors at the time this report is approved in accordance with section 332 of Companies Act 2014:

- so far as each director is aware, there is no relevant audit information of which the company's statutory auditors are unaware, and
- each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's statutory auditors are aware of that information.

**Letterkenny Chamber of Commerce and Industry CLG**

**Directors report (continued)**

**Auditors**

In accordance with section 383(2) of the Companies Act 2014, the auditors, SMC Chartered Accountants Limited, will continue in office.

This report was approved by the board of directors on 8 December 2020 and signed on behalf of the board by:

Brian McCormick  
**Director**

Gerard McCormick  
**Director**

## Letterkenny Chamber of Commerce and Industry CLG

### Directors responsibilities statement

The directors are responsible for preparing the directors report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the profit or loss of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and profit or loss of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Brian McCormick  
**Director**

Gerard McCormick  
**Director**

**Independent auditor's report to the members of  
Letterkenny Chamber of Commerce and Industry CLG**

**Report on the audit of the financial statements**

***Opinion***

We have audited the financial statements of Letterkenny Chamber of Commerce and Industry CLG (the 'company') for the financial year ended 31 October 2020 which comprise the profit and loss account, statement of income and retained earnings, balance sheet and notes to the financial statements, including a summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish law and FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

In our opinion, the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 October 2020 and of its profit for the financial year then ended;
- have been properly prepared in accordance with FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the requirements of the Companies Act 2014.

***Basis for opinion***

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and the provisions available for small entities, in the circumstances set out in note 11 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

***Conclusions relating to going concern***

We have nothing to report in respect of the following matters in relation to which ISAs (Ireland) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

***Other Information***

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Independent auditor's report to the members of  
Letterkenny Chamber of Commerce and Industry CLG (continued)**

***Opinions on other matters prescribed by the Companies Act 2014***

Based solely on the work undertaken in the course of the audit, we report that:

- in our opinion, the information given in the directors' report is consistent with the financial statements; and
- in our opinion, the directors' report has been prepared in accordance with applicable legal requirements.

We have obtained all the information and explanations which we consider necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited, and financial statements are in agreement with the accounting records.

***Matters on which we are required to report by exception***

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act are not made. We have nothing to report in this regard.

**Respective responsibilities**

***Responsibilities of directors for the financial statements***

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

***Auditor's responsibilities for the audit of the financial statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Independent auditor's report to the members of  
Letterkenny Chamber of Commerce and Industry CLG (continued)**

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

***The purpose of our audit work and to whom we owe our responsibilities***

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

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James G Devine

For and on behalf of  
SMC Chartered Accountants Limited  
Chartered Accountants and Registered Auditors  
Unit 3, First Floor, Glenview Business Park  
Mountain Top  
Letterkenny  
Co Donegal

8 December 2020

Letterkenny Chamber of Commerce and Industry CLG

Income and expenditure account  
Financial year ended 31 October 2020

	Note	2020 €	2019 €
<b>Income</b>		467,220	443,972
<b>Total Income</b>		<u>467,220</u>	<u>443,972</u>
Administrative expenses		(420,289)	(400,189)
<b>Operating surplus</b>		<u>46,931</u>	<u>43,783</u>
Other interest receivable and similar income		4	2
<b>Surplus before taxation</b>		<u>46,935</u>	<u>43,785</u>
Tax on surplus		-	-
<b>Surplus for the financial year</b>		<u><u>46,935</u></u>	<u><u>43,785</u></u>

The company has no other recognised items of income and expenses other than the results for the financial year as set out above.

The notes on pages 11 to 15 form part of these financial statements.

Letterkenny Chamber of Commerce and Industry CLG

Statement of income and retained earnings  
Financial year ended 31 October 2020

	2020 €	2019 €
Surplus for the financial year	46,935	43,785
<b>Retained earnings at the start of the financial year</b>	<u>59,268</u>	<u>15,483</u>
<b>Retained earnings at the end of the financial year</b>	<u><u>106,203</u></u>	<u><u>59,268</u></u>

**Letterkenny Chamber of Commerce and Industry CLG**

**Balance sheet  
As at 31 October 2020**

	Note	2020 €	€	2019 €	€
<b>Fixed assets</b>					
Tangible assets	6	27,493		30,548	
Financial assets	7	453		453	
		27,946		31,001	
<b>Current assets</b>					
Debtors	8	19,760		22,614	
Cash at bank and in hand		139,514		81,253	
		159,274		103,867	
<b>Creditors: amounts falling due within one year</b>					
	9	(81,017)		(75,600)	
<b>Net current assets</b>			78,257		28,267
<b>Total assets less current liabilities</b>			106,203		59,268
<b>Net assets</b>			106,203		59,268
<b>Capital and reserves</b>					
Income and expenditure account			106,203		59,268
<b>Members funds</b>			106,203		59,268

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with Section 1A of FRS 102 Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the board of directors on 8 December 2020 and signed on behalf of the board by:

Brian McCormick  
**Director**

Gerard McCormick  
**Director**

**The notes on pages 11 to 15 form part of these financial statements.**

## Letterkenny Chamber of Commerce and Industry CLG

### Notes to the financial statements Financial year ended 31 October 2020

#### 1. General information

Letterkenny Chamber of Commerce and Industry CLG is a private company limited by guarantee, registered in Republic of Ireland (Registered no 154325). The address of the registered office is Letterkenny, Co Donegal. The principal activity of the company is the promotion and development of the town of Letterkenny.

#### 2. Accounting policies and measurement bases

##### Basis of preparation

These financial statements have been prepared in accordance with applicable Irish accounting standards, including "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (FRS102) issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants. In applying FRS 102, the directors have opted to avail of the disclosure exemptions as set out in Section 1A of FRS 102. The directors have done so on the basis that the company qualifies as a small company in accordance with the Companies Act 2014 and therefore is entitled to prepare the financial statements in accordance with the small companies regime.

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in Euro, which is the functional currency of the entity.

##### Income

Income is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts.

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership have transferred to the buyer, usually on despatch of the goods; the amount of revenue can be measured reliably; it is probable that the associated economic benefits will flow to the entity and the costs incurred or to be incurred in respect of the transactions can be measured reliably.

##### Grant in Aid Towards Operating Costs

Grant in aid income from government agencies are recognised in the Income and Expenditure Account to match the grant funded costs. Grants received in advance of incurring the grant supported expenditure are transferred to other creditors and are released against the matching expenditure when incurred.

## Letterkenny Chamber of Commerce and Industry CLG

### Notes to the financial statements (continued) Financial year ended 31 October 2020

#### **Tangible assets**

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in capital and reserves, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in capital and reserves in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in capital and reserves in respect of that asset, the excess shall be recognised in profit or loss.

#### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Christmas Lights	- 10%	reducing balance
Fittings fixtures and equipment	- 10%	reducing balance
Coat of Arms	- 10%	reducing balance

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

#### **Financial assets**

Financial assets are initially recorded at cost, and subsequently stated at cost less any provision for diminution in value. Listed investments are measured at fair value with changes in fair value being recognised in profit or loss.

#### **Impairment**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

When it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that are largely independent of the cash inflows from other assets or groups of assets.

### **3. Limited by guarantee**

The company is one limited by guarantee and not having a share capital. The liability of each member, in the event of the company being wound up is €10.

Letterkenny Chamber of Commerce and Industry CLG

Notes to the financial statements (continued)  
Financial year ended 31 October 2020

4. Staff numbers

The average number of persons employed by the company during the financial year, including the directors was 20 (2019: 19).

5. Appropriations of income and expenditure account

	2020	2019
	€	€
At the start of the financial year	59,268	15,483
Surplus for the financial year	46,935	43,785
<b>At the end of the financial year</b>	<u>106,203</u>	<u>59,268</u>

6. Tangible assets

	Xmas Lights	Fixtures, fittings and equipment	Coat of Arms	Total
	€	€	€	€
<b>Cost</b>				
<b>At 01/11/19 and 31/10/20</b>	<u>122,163</u>	<u>25,625</u>	<u>216</u>	<u>148,004</u>
<b>Depreciation</b>				
At 01/11/19	95,891	21,357	208	117,456
Charge for the financial year	2,627	427	1	3,055
<b>At 31/10/20</b>	<u>98,518</u>	<u>21,784</u>	<u>209</u>	<u>120,511</u>
<b>Carrying amount</b>				
<b>At 31/10/20</b>	<u>23,645</u>	<u>3,841</u>	<u>7</u>	<u>27,493</u>
At 31/10/19	<u>26,272</u>	<u>4,268</u>	<u>8</u>	<u>30,548</u>

Letterkenny Chamber of Commerce and Industry CLG

Notes to the financial statements (continued)  
Financial year ended 31 October 2020

7. Financial assets

	Other investments other than loans €	Total €
<b>Cost</b>		
<b>At 01/11/19 and 31/10/20</b>	453	453
<b>Provision for diminution in value</b>		
<b>At 01/11/19 and 31/10/20</b>	-	-
<b>Carrying amount</b>		
<b>At 31/10/20</b>	453	453
At 31/10/19	453	453

8. Debtors

	2020 €	2019 €
Trade debtors	10,515	9,447
Other debtors	7,872	13,167
Prepayments	1,373	-
	<u>19,760</u>	<u>22,614</u>

9. Creditors: amounts falling due within one year

	2020 €	2019 €
Amounts owed to credit institutions	11,895	14,094
Payments received on account	42,139	44,257
Accruals	26,983	17,249
	<u>81,017</u>	<u>75,600</u>

10. Events after the end of the reporting period

The directors are closely monitoring developments during the Covid-19 pandemic and assessing the potential impact this may have on the company's people, its activities, operations and financial position. The directors note that this is a dynamic situation and at present, there is a high degree of uncertainty in relation to the wider economic short to medium term impact. However, the directors are satisfied that the company is in a strong financial position to withstand potential future challenges arising from this crisis.

**Letterkenny Chamber of Commerce and Industry CLG**

**Notes to the financial statements (continued)  
Financial year ended 31 October 2020**

**11. Ethical standards**

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

**12. Approval of financial statements**

The board of directors approved these financial statements for issue on 8 December 2020.

**Letterkenny Chamber of Commerce and Industry CLG**

**The following pages do not form part of the statutory accounts.**

Letterkenny Chamber of Commerce and Industry CLG

Detailed income and expenditure account  
Financial year ended 31 October 2020

	2020	2019
	€	€
<b>Income</b>		
Sponsorship	3,385	4,275
Christmas lights	380	2,257
Subscriptions	45,188	50,390
Certificates of Origin	15,635	13,352
Certificates of Origin costs	(5,936)	(7,833)
Golf classic	-	250
Gala ball	36,780	34,220
Gala ball costs	(21,487)	(29,405)
Donegal Co Co Contribution	27,000	25,000
DEASP grants	292,360	261,176
Shop LK	100,918	88,873
Shop LK costs	(43,348)	(45,190)
St.Patricks Day Parade	2,804	12,977
St.Patricks Day Costs	(523)	(8,613)
Sundry Income	2,702	9,743
Enterprise Town Award	1,880	32,500
Other income-TWSS/EWSS	9,482	-
	<u>467,220</u>	<u>443,972</u>
<b>Gross surplus</b>	<u>467,220</u>	<u>443,972</u>
<b>Gross surplus percentage</b>	100.0%	100.0%
<b>Overheads</b>		
Administrative expenses	(420,289)	(400,189)
	<u>(420,289)</u>	<u>(400,189)</u>
<b>Operating surplus</b>	46,931	43,783
<b>Operating surplus percentage</b>	10.0%	9.9%
Other interest receivable and similar income	4	2
<b>Surplus before taxation</b>	<u><u>46,935</u></u>	<u><u>43,785</u></u>

Letterkenny Chamber of Commerce and Industry CLG

Detailed income and expenditure account (continued)  
Financial year ended 31 October 2020

	2020	2019
	€	€
<b>Overheads</b>		
<b>Administrative expenses</b>		
Wages and salaries	(325,450)	(311,255)
Rent & rates	(16,575)	(19,265)
Insurance	(2,512)	(890)
Light and heat	(2,133)	(2,132)
Repairs and maintenance	(4,118)	(1,942)
Christmas lights	(42,403)	(38,348)
Telephone, stationery & postage	(2,998)	(2,500)
Computer costs	(3,483)	-
Conferences & receptions	-	(295)
Workers Development Programme	(7,947)	(7,050)
Materials	(178)	(427)
Auditors remuneration	(1,074)	(1,123)
Bank charges	(2,595)	(2,707)
Chambers affiliation fees	(4,800)	(7,410)
General expenses	(968)	(1,451)
Depreciation of tangible assets	(3,055)	(3,394)
	<u>(420,289)</u>	<u>(400,189)</u>